

Year 2016

# VIVEK COLLEGE, BIJNOR

## Grievance Application Form

(To be filled by the complainant)

Name of complainant Riya, Sameeksha, Rohit  
Class / Designation B. Com I  
Department Education Contact No. 8941984747  
E- mail \_\_\_\_\_  
Complaint Description Nonvisibility of Blackboard  
due to insufficient  
Sun light in class room

### Undertaking

I hereby declare that the information given above by me is true and accurate. Further, I understand that disciplinary action can be taken against me if the above allegations are found incorrect or malicious.

1. Riya 2. Sameeksha 3. Rohit

Signature of the Complainant

Date - 5/3/16

### For Office Use Only

Type (S) of Grievance:

- (A) General Grievance [ ☒ ]  
(B) Academic Grievance [ ☐ ]  
(C) Financial Grievance [ ☐ ]

Recd.  
MT

Refd. GKC.



# VIVEK COLLEGE, BIJNOR

## Grievance Application Form

(To be filled by the complainant)

Name of complainant Kajal, Damini Razina  
Class / Designation B.BA Ist  
Department Education Contact No. 9675755432  
E- mail \_\_\_\_\_  
Complaint Description Improper working of water cooler.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Undertaking

I hereby declare that the information given above by me is true and accurate. Further, I understand that disciplinary action can be taken against me if the above allegations are found incorrect or malicious.

① Kajal ② [Signature] ③ Ram  
Signature of the Complainant

Date - 29/2/16

## For Office Use Only

Type (S) of Grievance:

- (A) General Grievance [ ☒ ]  
(B) Academic Grievance [ ☐ ]  
(C) Financial Grievance [ ☐ ]

*Recd. ...  
Ref. to GRC.*



# VIVEK COLLEGE, BIJNOR

## Grievance Application Form

(To be filled by the complainant)

Name of complainant Shubam Rastogi  
✓  
Class / Designation B.C.A I sem  
Department B.C.A Dept Contact No. -  
E-mail x

Complaint Description Respected Madam,  
With due respect, I beg to say that, mostly  
boys toilet is smelling badly. Please take  
in to consideration, to resolve this problem.

## Undertaking

I hereby declare that the information given above by me is true and accurate. Further, I understand that disciplinary action can be taken against me if the above allegations are found incorrect or malicious.

Shubam  
Signature of the Complainant

Date - 25/4/16

Received  
Tranfer  
Refer to G.R.C.

## For Office Use Only

Type (S) of Grievance:

- (A) General Grievance [✓]  
(B) Academic Grievance [ ]  
(C) Financial Grievance [ ]

Date: / /

सेवा से,

प्राचार्य

विवेक लाल जेठ ऑफ स्ट्रुक्चर,  
बिजनौर

विषय:- लक्षा- लक्ष से लूटे दान बदलवाने हेतु

महोदय,

मि वेदन इस प्रकार है कि प्राथमिक आपने संस्थान  
में की ० टी ० सी ० के दान है। आपने विदित करने है  
कि हमारी लक्षा का लूटे दान टुट गया है। जिससे  
हमें लूटा स्थापित करने के लिए नया लूटे दान  
लक्षा- लक्ष से रखवाने की लूपा करें।  
आपने अति लूपा होगी।

दिनांक:- 10/5/18

प्राथमिक  
की ० टी ० सी ०  
द्वितीय सेमिनार  
विवेक लाल जेठ  
ऑफ स्ट्रुक्चर,  
बिजनौर

Seen  
Rto G.R.C



## **NOTICE FOR GRIVANCE REDRESSAL MEETING**

### **VIVEK COLLEGE, BIJNOR**

Ref. ....

Date : 20.05.2016

All the members of Grievance Redressal Committee are requested to attend the meeting at 12:30 pm on 23/05/2016 room No-2 discuss the following agenda.

#### **Agenda**

1. Discussion on complaint received from student, Complaint Box.

2.

3.

#### **Copy to;**


1.Hon'ble Chairman , for the kind information

2.Pricipal, College of Education/Management

3.Co-ordinator IQAC

4. Office file

5.Committee members

  
Signature

Co-ordinator

(G.R.C. Committee)

**Grievance Redressal Committee, Vivek College Bijnor**

**Notice**

Ref.....

Date 08/03/2016

All the members of Grievance Redressal Committee are requested to attend a meeting at 11:30am on 10/03/2016 (ground floor , room 5) to discuss the following agenda.

**Agenda**

1. Improper working of water cooler.
2. No visibility at black board due to sunlight .

**Copy to;**

- 1.Hon'ble Chairman , Vivek College Bijnor
- 2.Pricipal, College of Education, Bijnor
- 3.Co-ordinator IQAC
4. Office file
- 5.Committee members

  
Signature

Co-ordinator

(GRC, Vivek College Bijnor)



## MINUTES

A meeting of students by Grievance Redressal Committee was held today i.e.- 10/03/2016 started at 11:30am on ground floor in Room no. 5.

The following members were present:

- Dr. Pushpa Joshi
- Mrs. Nidhi Shukla
- Mr. Harjeet Singh

*Pushpa Joshi 10/3/16*  
*Harjeet Singh*

The meeting started by taking the agenda into consideration one by one.

**Case 1-** Rozina , Damini & Kajal , BBA Ist, Vivek College of Education

**Nature of Grievance-** Improper working of water cooler.

This application received from College of Education on 29/02/16 was persued by the committee.

After a discussion with Top mgmt, tin shed has been provided for the waiting of bus outside the college.

**Case 2-** Rohit, Riya & Sameeksha , B.Com Ist, Vivek College of Education

**Nature of Grievance-** No visibility at black board due to sunlight.

This application received from College of Education on 05/03/16 was persued by the committee.

After a discussion with Principal the direction of blackboard has been changed.





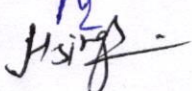
# **GRIEVANCE REDRESSAL COMMITTEE**

**VIVEK COLLEGE, BIJNOR**

## **MINUTES**

The Meeting of students Grievance Redressal committee of Vivek College Bijnor was held today i.e, 23/5/16 at 12.30 p:m in Room No -2 under the chairmanship of Dr. Pushpa Joshi.

**The following members were Present.....**

- Dr. Pushpa Joshi - 
- Mrs. Nidhi Shukla 
- Mr. Harjeet Singh 

After initial welcome remarks, the agenda of Grievance redressal committee were taken for consideration one by one.

**Case no: 1-Shubham Rastogi, B.C.A (Ist sem)**

**Nature of Grievance-** Lack in maintenance service

Application received from Shubham Rastogi dated 23/05/2016 was pursued by committee, committee decided to give written instructions to maintenance department of college to keep all the toilets clean and follow effective mechanism such as keeping verified written record, so that maintenance of basic amenities such as, toilet, drinking water etc. remain perfectly intact.



**Case no: 2-Student of B.T.C (IInd sem)**

**Nature of Grievance-Maintenance**

Student of B.T.C (IInd sem) demanded to change dustbin of their classroom,committee decided to change the dustbin immediately.



Meeting - 23/5/16

